

WARESIDE PARISH COUNCIL

Minutes of Parish Council Meeting held at 8.00pm on Thursday 17th September 2015 in the Village Hall, Wareside

Present: Lynda Baker (Clerk) (LB), Councillor S Beavis (SB), Councillor P Goodman (PG), Councillor M Ryan (MR) (Chairman)

1. Apologies for absence.

Councillor R Northcote, Councillor S Richards and Councillor G Sheraidah.

2. Open Forum

No members of the public attended.

3. Approval of minutes of parish annual council meeting held on 16th July 2015

Approved, signed by Councillor M Ryan.

4. Matters Arising

- a. **Traffic** re traffic from B1004 into the village driving far too fast, LB has contacted the Safer Neighbourhood Team (Sgt Duncan Wallace and PCSO Karen Broad) and requested that they check vehicle speeds through the village. MR has contacted the Highways department to request that the "Give Way" markings are repainted as these as now practically non-existent (Fault Report 201007185/31). MR has also noticed that the 30mph signposts have faded significantly, MR to raise another fault report.
- b. **Website** LB to progress with the NALC recommended company (Parishcouncil.net) to obtain their bronze service package for the Wareside Parish Council website. It was agreed that the WPC would have a link to the Wareside Community website provided and managed by Wareside Church (www.wareside.org.uk).
- c. **Litter** MR to arrange a Litter picking day in the village.
- d. **Allotments/Playing Field** LB, PG and MR have reviewed and finalised all Wareside Allotment Association documentation, documents now to be signed and issued. LB to contact Zurich Insurance re allotment/playing field insurance.
- e. **Parish Council responsibilities** PG has contacted Hertfordshire County Council and confirmed what common land is within the parish and who is responsible for it. Paperwork now passed to Parish Clerk for future reference.
- f. **Ware Charitable Trust** Tony Taylor-Moran represented us previously, SB volunteered to represent us going forward. MR to provide details of contacts and meeting dates to SB.
- g. **Meetings attended on behalf of WPC** MR attended Footpaths and Rights of Way training session run by HAPTC. MR also attended meeting hosted by Heritage Lottery Fund re funding for War

Memorial maintenance and repair. Notes from both these meetings are available from MR.

5. Reports from members representing the Parish Council on outside organisations and attending meetings on behalf of the Council

- a. County Councillors Report: No report received.
- b. District Councillor Report: No report received.
- c. Policing Report: No report received, LB has emailed the East Herts Rural Safer Neighbourhood Team and requested that reports are sent on a monthly basis in future.

6. PhoneBooth/Notice Board

MR has contacted BT and confirmed that we can purchase the Phone Booth for the sum of £1 (One Pound). PG proposed and SB seconded that we go ahead and adopt/purchase the Phone Booth, agreed unanimously. Contract for purchase of Phone Booth signed by MR, and to be forwarded to BT for completion. LB to take photos of the Sawbridgeworth adopted phone booth for guidance on use. LB to add phone booth to insurance once Wareside Parish Council takes ownership.

7. Neighbourhood Plan

LB, PG and MR to meet up to progress getting Wareside recognized as a neighbourhood.

8. Little Oak Heath (Allotments/Playing Field)

Finalised versions of Allotment documents agreed. Agreement between Wareside Parish Council and Wareside Allotment Association to be signed by both parties (each party to have a copy). The Tenancy agreement and Constitution and Rules documents to be forwarded to Tracey Brighty.

LB to obtain signed lease from Emmajane Taylor-Moran.

LB to contact Julie McLeod to obtain feedback obtained from the community. Next step is to put together a proper planning document to progress funding applications.

9. Planning

10-July-2015 – Planning application number 3/15/1260/LBC at Gilpin Cottage Fanhams Grange Fanhams Hall Road Ware Hertfordshire; Granted subject to conditions.

In progress:

28-July-2015 - Planning application number 3/15/1485/LBC at The Barn House Hogtrough Lane Wareside Ware Hertfordshire; Comments by 18th August 2015.

28-July-2015 - Planning application number 3/15/1484/HH at The Barn House Hogtrough Lane Wareside Ware Hertfordshire; Comments by 18th August 2015

28-August-2015 - Planning application number 3/15/1726/HH at The Brae Cottage Bakers End Wareside Ware Hertfordshire; Comments by 18th September 2015

16-September -2015 - Planning application number 3/15/1846/HH at Villa Bakers End Wareside Ware Hertfordshire; Comments by 7th October 2015

16-September -2015 - Planning application number 3/15/1847/LBC at Villa Bakers End Wareside Ware Hertfordshire; Comments by 7th October 2015

10. Finance

- a. Grant Application received from Holy Trinity Church, PG proposed and SB seconded that we agree to the request, agreed unanimously. LB to contact Sarah Hart to ascertain when the funded is actually required as the request states that it is for 2015/2016.
- b. Audit completed. Minor issue raised re grant monies received being reported in box 2, rather than box 3. LB to query this with BDO as only the precept amount was entered in box 2.
- c. Spending for approval: Approved by all Councillors present, signed for by Councillors M Ryan and P Goodman.

David Jarret – Grass cutting (Invoice No. 3032)	£50.00
Lynda Baker – Printer Ink expenses	£42.54

- d. Bank Statement: Current Account £8,178.99, Reserve Account £5,516.24. Petty Cash: £10.04.

11. Correspondence

Riversmead Community Projects, 24 July 2015: Introduction of Susan Lankester, Community Engagement Officer. For information only, no action required.

Hertfordshire County Council, 7 September 2015: re Minerals Local Plan Initial Consultation Document. Reminder that the consultation runs until 5pm on Friday 16 October, and that responses to the document can be made electronically using the Objective consultation portal <http://hertscc-consult.objective.co.uk/portal>, or via email to minerals.planning@hertfordshire.gov.uk.

Hertfordshire County Council, 14 September 2015: re TRO8522 Temporary closing of B1004 Ware Road and U157 (unnamed road), Wareside. For information only, no action required.

Mark Prisk, 14 September 2015. Invitation for two people to attend a conference being held on the morning of 6th November 2015 for rural communities in East Herts to discuss the impact of an upgrade to Broadband in the area. LB to attend with PG (if possible). Attendees to ascertain why BT was given funding to improve rural broadband yet to date only urban areas appear to have been updated; and to ascertain if BT can display improvements in rural areas.

Paul Chaplin, 15 September 2015 re Planning 3/13/1471/FP – Lighting complaint. Content of email discussed and it was noted that the lights were not even on the agreed plan, and if planning was requested retrospectively that we would object therefore we wish them to be taken down, LB to take up matter with EHDC Planning department. It was also noted that although a condition of the approval of the building of the 5 properties (4 houses/1 bungalow) was that the properties were to be for the use of local people this did not appear to be the case. LB to write to EHDC Planning and Riversmead as it appears that the condition has been ignored.

Kay Kerr, 16 September 2015 re Swallow Hole at junction of Hillside Cottages footpath and entrance to Village Hall car park. MR has logged a fault, reference 201007368038.

12. AOB

- a) **Installation of a Bus Shelter at Kingham Road junction bus stop:** Highways to be contacted, PG to progress. Hunsdon has recently had a new shelter so it was suggested that David Gibbs and Joy Robinette be contacted for advice/guidance.
- b) **Trinity Church:** PG is working with Nicholas Buxton on setting up a non-religious charity to make better use of Trinity Church and its land for the good of the community. Herts and Middlesex Wildlife Trust had visited the church re Bats, the meeting was successful with many Bats present; they plan to return in April 2016 with Bat detectors and hopefully meet interested members of the public. It is planned that a music event (Pianist) be held in November, PG to advise details.
- c) **Local Paper** It was suggested that Wareside raise its profile by including details of events being held in the village in The Mercury, Village section. LB to contact them to see how this can be accomplished.

Next meeting Thursday 19th November 2015 at 8:00pm in the Village Hall.

Meeting closed at 9.20 pm

Signed..... Date.....