

Wareside Parish Council

Minutes of Wareside Parish Council Meeting
Thursday 22nd May 2025 held in the Village Hall at 7.30pm

PRESENT: Cllr Nicola Gildersleve (NG), Cllr Paul Goodman (PG) (Chairman), Cllr Kim Nicholson (KN) and Cllr Kerry Raworth (KR)

Others: Rebecca Burdick (Clerk) (RB)

Members of the public: None.

The Chair welcomed everyone and opened the meeting at 7.30pm.

2. Election of Chairman

The PC thanked PG for his chairmanship for the previous year and asked if he would consider being the chairman for the ensuing year. PG said he would be and it was unanimously resolved PG is to fulfil this role on the PC.

3 . To consider the appointment of a Vice-Chairman for the ensuing year

The PC unanimously agreed as with previous years not to appoint a vice-chairman

1. To receive and accept apologies for absence

Cllr Bob Kerr (BK), Cllr Stuart Richards (SR), Cllr Mike Ryan (MR)

2. Declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda (including non-pecuniary).
- b) To receive written requests for dispensations for declarable interests.
None.
- c) To grant any requests for dispensation as appropriate.
None.

3. To approve and sign meeting minutes

- a) Thursday 17th April 2025 - approved by all Cllr present and signed by PG
- b) Thursday 12th May 2025 - approved by all Cllr present and signed by PG

4. To receive petitions, comments and questions from the public

None.

5. Planning

- a) To consider planning applications received by EHDC received between 17th April - 22nd May 2025

Application: 3/24/1276/FUL

Proposal: Erection of 3 detached dwellings with new vehicular access road, gates, landscaping and associated works

At: Great Cozens Fanhams Hall Road Ware

WPC comments: None

Application: 3/25/0376/HH

Proposal: Erection of new exterior swimming pool, pool house and associated landscape.

At:Round House High Oak Road Ware

WPC comments: None

Application: 3/25/0377/LBC

Proposal: Erection of new exterior swimming pool, pool house and associated landscape.

At:Round House High Oak Road Ware

WPC comments: None

Application: 3/25/0841/HH

Proposal: In-fill porch extension

At: Tudor Cottage Bakers End Wareside Hertfordshire SG12 7SH

WPC comments: None

Application: 3/25/0842/LB

Proposal: In-fill porch extension

At: Tudor Cottage Bakers End Wareside Hertfordshire SG12 7SH

WPC comments: None

b) To review planning decisions made by EHDC received between 17th April - 22nd May 2025

None.

7. To receive reports from County Councillor and District Councillor

County Cllr Eric Buckmaster emailed his report - please see appendix for full report. No District Cllr report received.

8. To receive updates from Councillors/Clerk on:

a) Little Oak Heath

i. LOH Maintenance

KR updated that when she went to look at the den area that had been constructed at LOH to remove the debris there were children in the area. She explained to them that the area could not be used as a den and the reasons for this. They agreed to take the den down and began dismantling whilst she was there. The PC agreed to continue to monitor the area to ensure it is fully cleared up.

ii. Playground maintenance

RB had not received the bi-monthly playground inspection for April, on emailing Broadmead Leisure. They apologised for forgetting to send it over and stated payment was not required for this month due to their error. No outstanding repairs other than the 5 fence palings which RB and PG plan to fix. The council thanked Broadmead for kindly offering for the inspection not to be paid for, but as the inspection was completed the PC would like to pay for the work. RB to let Paul from Broadmead Leisure know.

b) Larkshill

No update from SR on chipper hire as he is not present at the meeting, however PG noted that he had an electrical shredder that may manage some of the smaller branches. It was agreed that in the autumn he would bring it down to see if it could be used.

9. To review the quote for defibrillator purchase and installation into the telephone box from Community Heartbeat trust

RB has ordered the defibrillator from Community Heartbeat including installation and fixing the light inside the box (to be completed at the same time). RB awaiting a date the work will be completed.

10. To discuss and approve the Spring edition of the Wareside newsletter and discuss any amendments/additions for the Summer edition

RB presented the final version of the Spring newsletter which had been published. The PC thanked RB for putting it together. KR questioned if the articles each were too long - resulting in a long newsletter which is not easy to read on the noticeboard. She suggested articles be given a word limit. KN asked if "Down at the Doctors" article from Much Hadham newsletter fitted into the "Wareside focus" the newsletter should have - not including it would also reduce the length of the newsletter. It was unanimously agreed in order to shorten the newsletter and make it truly Wareside focus that the articles for the newsletter should be 250-300 words long and Down at the Doctors no longer be included.

11. To receive update on Wareside CofE School, Sports & Playing Field.

PG updated the PC that he had begun discussions with villagers that may be interested in funding the purchase on behalf of the playing field and these are ongoing.

12. To discuss Community Governance Review consultation response

RB updated the PC that as agreed at the last meeting RB and MR delivered a letter to the houses currently in Wareside that would be affected by the proposed boundary change. PG also drafted terms of the PC proposal for Ware Town Council. However, yesterday an email was received from Ware Town Council Clerk sent to the CTC committee which the PC was copied into stating *"Following discussions with Wareside Parish Council and noting the recommendation of the Community Governance Review Working Group Ware Town Council support leaving the boundary in the current location at this time. We still believe that at some time in the future when the additional houses are built that the boundary should change to include the new development in Ware and will work with Wareside Parish Council at that time. I would be grateful if you could advise on the process and timescales to generate another Governance review."* They responded *"Thank you for letting me know. I can't commit the council to a specific course of action at this point, but I suggest when both the Town and Parish Councils are ready to start the process you contact the East Herts to discuss the best way forward."*

The PC acknowledged that this decision by Ware Town Council for the time being would halt any current discussions with Ware within this CGR. The PC were also reassured to hear that Ware Town Council would in the future, after the new development has been built, like to continue discussions and work with them.

13. Finance

a) To discuss street light maintenance 2024/25 invoice

RB updated the PC that she has received the invoice for the street lighting costs. Last year the PC did not pay the maintenance fee for the street lighting as despite asking, the maintenance reports had not been provided by HCC. PG has met with the street lighting contractors and attempts to get the reports by RB and PG are still being made. It was noted that these maintenance reports are not only important from an insurance perspective but the PC cannot be using the precept to pay for a service they do not have a record of receiving. The PC unanimously agreed to pay the admin and energy charges on the invoice

but withhold the maintenance fee. This will be paid once the maintenance reports have been received.

b) To approve signing of orders for payment online via BACS

Payee	Work done/goods received	Amount
Rebecca Burdick	Salary (April)	£274.28
E-Scapes Landscapes	Grounds Maintenance - April	£372.00
HCC	Energy for street lighting 2024/2025	£550.43

13. Urgent matters not included on this agenda (for full discussion on the next agenda)

None.

Meeting finished at 21.35pm

Next meeting 18th June 2025 at 19.30

Signed:

Date:

Chair Cllr Paul Goodman